

Wiktor Oczkoś

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SUMMARY

Detail-oriented **Business & System Analyst** with 4 years of experience in enhancing business applications and defining user requirements at Vectra. Optimized system functions and operations, improving application functionalities and compliance with business needs. Seeking to leverage expertise in UML, BPMN, SQL, and data analysis to elevate business processes and support organizational growth.

EXPERIENCE

Business and System Analyst

Vectra

July 2024 - Present, Gdynia

- Led interactive workshops with key stakeholders to facilitate gathering user requirements (functional and non-functional) for enhancing and scaling an in-house CRM system.
- Designed process workflows and created prototypes for customer service operations (resignation, vindication, equipment returns), drawing detailed UML and BPMN diagrams to align business and technical teams.
- Authored user stories and managed backlog delivery by administrating tickets in Jira throughout the full software development lifecycle.
- Created comprehensive system and process documentation, technical specs, and wireframes in Confluence to ensure seamless knowledge transfer between business units and IT engineering teams.
- Coordinated IT and User Acceptance Testing (UAT) execution, tracking defect resolution and presenting newly designed functionalities to endusers and leadership.

IT Project Manager

Esotiq&Henderson

May 2022 - December 2023, Gdańsk

- Coordinating the entire project lifecycle for the creation of the first autonomous store in a fashion brand awarded with DigitalExcellence Award by CIONET.
- Managing multi-million PLN budget and a team of 10 professionals including developers, testers and graphic designers.
- Overseeing the development of sales app, queue system and backend integrations like RFID security gate integration.
- Maintaining clear and consistent communication with international stakeholders, providing regular updates on project status.
- Directed Agile R&D project delivery for 18-month autonomous store initiative, facilitating daily stand-ups and two-week sprints using Jira to boost delivery and maintain KPIs across budget execution, team output, and feature launches.

Junior Royalty Reporting Analyst

London Stock Exchange Group

May 2021 - January 2022, Gdynia

- Utilizing data analytics tools to extract, analyze and interpret royalty data, ensuring the accurate calculation and distribution of royalties.
- Maintaining and updating documentation of royalty calculations and transactions.
- Analyzing and interpreting financial data to ensure compliance with regulatory requirements, particularly in stock market data processing.

PROJECT

LEGO Dataset - Publication

Gdańsk University of Technology • www.sciencedirect.com/science/article/pii/S2352340924000301?via%3Dihub

- LEGO bricks dataset including item count and pricing history for AI-based set pricing prediction.
- HTML Scraper and ML model written in Python.
- High granularity of data allows both aggregate and time-series analyses.

Stock Market Prediction

- Fully functional app developed in R and R Markdown.
- Comparison of different machine learning algorithms based on stock market and rare metals data.
- Part of Bachelor Thesis Project.

SusPlus

- Developed SusPlus, an engaging multiplayer game utilizing Swift and SwiftUI, inspired by social deduction mechanics to deliver interactive experiences and drive sustained player engagement.

EDUCATION

Master's Degree in Computer Science

Gdansk University of Technology • Gdańsk • 2022-2027

Bachelor's Degree in Data Engineering

Gdansk University of Technology • Gdansk • 2018-2022

SKILLS

Soft Skills:

Adaptability: Pivot between strategies to align with changing operational priorities.

Creativity: Applies innovative thinking to design solutions that modernize traditional workflows.

Teamwork: Partners closely with crossfunctional teams to co-create scalable process improvements.

Communication: Translating complex technical insights into clear, actionable updates for diverse stakeholders.

Critical Thinking: Evaluating end-to-end process bottlenecks and quantify optimization opportunities.

Tech skills:

Process Modeling & System Integration (BPMN 2.0, UML, Enterprise Architect, Adonis, REST, SOAP, JSON, XML)

AI Integration & Automation (AI-native IDEs, Chat-based AI Models, Agent Orchestration, Prompt Engineering, AI Harness, RAG)

Agile Project Management (Scrum, Lean, Kanban, Jira, Confluence, Trello, AzureDevOps)

Design & Collaborative Workshops (Figma, Miro, draw.io)

Data Analysis & Intelligence (Python, R, SQL, Power BI, Tableau)

Languages:

English - C2,

Polish - Native,

Italian - A2,

Spanish - A1

I agree to the processing of personal data provided in this document for realising the recruitment process pursuant to the Personal Data Protection Act of 10 May 2018 (Journal of Laws 2018, item 1000) and in agreement with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).